

LAP Complex Rules and Livestock Feeding Guidelines



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In accordance with Title VI-Civil Rights Act of 1964, Title IX-Education Amendment of 1972, Section 504-Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1992, the Austin Independent School District does not discriminate on the basis of race, color, national origin, age, sex or handicap.

Introduction

The Lanier Agriscience Program (LAP) Complex is located on the property of Lanier High School in Austin, TX. The purpose of the LAP Complex is to provide an extension to classroom instruction to maximize learning and to allow FFA members to utilize the complex for their Supervised Agriculture Experience Program (SAEP).

In order for all parties to best utilize the LAP Complex, there are rules and regulations, which must be observed. To ensure compliance, Austin Independent School District employees including agriculture science teachers, facility managers, and administrators will monitor and manage the complex both physically and via security cameras.

It is our goal as a district to set, monitor, and continuously improve a strict set of rules and guidelines to be followed. This in turn should provide a safe, educational, and rewarding atmosphere that is conducive to learning.

LAP Complex Rules:

1. As an Austin ISD facility supporting school-related activities, all school district and campus policies must be followed by everyone (students, family, guests, etc.). Please refer to the most current **AISD Student Parent Handbook** and **Code of Conduct** for these policies.
2. Students are expected to act in a responsible manner at all times at the LAP Complex. Any activities that endanger the health or physical well-being of students, parents, faculty, staff, visitors, facilities, or animals will not be permitted. **Loitering, or other activities not directly related to the furtherance of the students' SAEP, will not be tolerated.**
3. The LAP Complex is accessible only between the hours of **6:00 am to 9:00 pm** daily.
4. The student must be a paid Lanier FFA member in good standing to utilize the LAP Complex. **Guests of the student must have PRIOR permission to enter the complex.** The student is responsible for his/her family and guests at all times on the complex. If the family or guests violate the rules of the LAP Complex it will be treated as an offense by the student.
5. The student and their guests are to respect the value of the LAP Complex. Any malicious or negligent behavior will result in the immediate dismissal from the complex.
6. The speed limit on the LAP Complex is 10 mph. All participants must drive and park in the designated areas only. **Please do not park in front of the double gates.**
7. No pets are allowed on the LAP Complex unless for the purpose of classroom instruction and prior approval is granted by an LAP staff member. Must pick up after any mess pets leave behind.
8. The Austin ISD, Lanier FFA Alumni Members, district employees, or volunteers will assume **NO** responsibility for accidents or injuries to students, parents, visitors or livestock resulting from the use of the facilities or equipment, as well as, livestock owned by other persons.

9. When a problem or concern arises, the method to resolve it is by following a set “chain-of-command.” Always begin with the supervising teacher then if the problem is not solved, go to Mr. Hopkins who oversees CTE programs and is our interim Principal.

Visitor Policy Statement

The following guidelines have been developed in order to maintain the safety and security of the LAP Complex and the LAP students. The LAP Complex is comprised of two components, (1) the livestock project centers and (2) the instructional facilities and grounds.

All visitors to the LAP Complex must obtain a visitor badge identification and background clearance through the attendance office of Lanier High School during the regular hours of the school day. All non-school hour visitors must obtain prior written permission through a member of the LAP staff or the administration of Lanier High School. Any violator of this policy will be reported to the Austin ISD Police Department and will be subject to a criminal trespass charge. Security cameras are in place to monitor compliance with this policy.

A visitor is any person that does not meet the following descriptions:

1. Livestock Project Centers
 - A. Lanier FFA and Junior FFA members (and their immediate family members) that are actively participating in an approved SAEP on the LAP Complex.
 - B. Any invited guest of the LAP staff or administration of the Lanier High School.
 - C. An invited guest of a FFA member that is actively participating in an approved SAEP and has received written approval from the supervising teacher of the livestock project center.
2. Instructional Facilities and Grounds
 - A. All students enrolled in an agriculture science class and their immediate family members.
 - B. Any invited guest of the LAP staff or administration of the Lanier High School.

Livestock Feeding Regulations:

1. Introduction

The raising of livestock or specialty animal as a project is the most popular SAE project that is conducted at the LAP Complex. The project is a cooperative effort of the student, parent and advisor. It is designed as a training instrument to allow students the opportunity to apply information acquired in the classroom. However, there are several areas that need clarification before the student undertakes a livestock project.

- ❑ The raising of livestock or specialty animal on the LAP Complex is a student's privilege, **not** a student's right! Feeding rules, regulations and guidelines must be strictly followed in order to reap the benefits of this privilege.
- ❑ Not all animals are of suitable quality for exhibition purposes. Most animals are of commercial quality and therefore rarely suited for exhibition in the show ring. Only

those animals of superior confirmation should be selected. Therefore, the agriculture science teacher should assist in the selection and ultimately approve the animal purchased and housed at the LAP Complex.

- ❑ Only a small percentage of those animals exhibited in the show ring will actually realize a profit. **Do not be misled; this is not an easy money making proposition.** Only the best of the best will fall into this category. The ultimate purpose of the livestock project is to have the student learn and understand those approved practices that will allow an animal to reach its full genetic potential. Learning the true meaning of responsibility is another outcome of the project program.

2. **Eligible Livestock Projects**

Only the following livestock projects are allowed to be raised on the LAP Complex: Market Sheep, Market Goats, Market Swine, Breeding Swine, Market Broilers, Market Turkeys, Laying Hens, Market Rabbits, and Breeding Rabbits, and Honey Bees. Livestock projects may not be moved to the LAP Complex without the notification and approval of the supervising teacher.

Space is limited in every livestock project area and it is the task of the LAP staff to ensure that the largest population of students can have the privilege of raising a livestock project. Therefore, a priority system has been established and will be the guideline used to determine student participation in raising a livestock project.

3. **Requirements to Participate in Livestock Shows**

To be eligible to participate in any livestock show, students must abide by the following requirements:

- ❑ Be enrolled in an agriculture science class.
- ❑ Be a member in good standing of the Lanier FFA Chapter.
- ❑ Attend all mandatory livestock meetings for the specific livestock project.
- ❑ Be passing **ALL** subjects at the time that eligibility is determined, the **third 6 weeks**. If a student is ineligible to show due to grades, the animal is ineligible to show as well.
- ❑ **Have paid entry fees ON TIME and meet show requirements, or animals will be sent to processing, and students will not be able to participate in show.**
- ❑ Livestock in poor condition due to disease, injury or neglect will not be allowed to participate in livestock shows. The final decision will rest with the supervising teacher.
- ❑ Students will be allowed to participate in only those shows approved by the supervising teacher.
- ❑ Students will be responsible for all personal travel to and from all livestock shows, and validation. This may include the transporting of their livestock project.
- ❑ Exhibit the proper conduct while in attendance at livestock shows.
- ❑ The student will be responsible for all feeding, care and grooming of his/her livestock project while it is at the livestock show.
- ❑ It is the sole responsibility of the student to be familiar with all rules pertaining to his/her livestock project (i.e.: weight limits, entry requirements, age, etc.). This information may be obtained from the supervising teacher.

- ❑ **Students must attend 3 of the 4 following FFA Meetings: September, October, November, and December FFA Meetings and all scheduled Showmanship Clinics.**

4. **Animal Cost**

The student is responsible for the initial cost of the animal as well as any expenses incurred while feeding and caring for the animal during the feeding period. This includes, but not limited to, feed costs, facility usage fees or attend both farm cleanups Spring and Fall, entry fees, validation fees, transportation fees, and medical expenses.

5. **Facility Usage Fees**

Each livestock project that will be raised on the LAP Complex must pay a facility usage fee by attend Spring and Fall farm clean ups. The facility usage fees are evaluated on a yearly basis, for the 2014-2015 year the usage fee is \$50.

6. **Care of Livestock Projects**

Students will assume the full responsibility for the proper care of his/her livestock project or specialty animal. The student must provide good treatment, fresh and clean water and feed, and a clean pen for their livestock project on a **daily** basis. The **NEGLECT** of animals will **NOT** be tolerated and it will result in the student's immediate dismissal from the complex.

7. **Livestock Project Management**

Management Information: After a livestock project has been selected and put on feed, the supervising teacher will make available more detailed information on feeding, caring, grooming, and exercising of specific types of livestock. The student must attend mandatory livestock feeders meetings for information and education on their specific livestock project.

Pen Assignments: Students will be assigned pens upon bringing a project into the facility. Students may not move, or expand pens for any reason, unless approved by the supervising teacher or farm manager. Pens may be reassigned by the Agriscience faculty if needed.

Daily Care: It is the responsibility of the student to provide the following for their livestock project and the facilities every day (including weekends, holidays, etc.):

- ❑ Fresh feed for the livestock project (minimum of twice daily for most livestock projects)
- ❑ Fresh water for the livestock project (clean water buckets or watering areas)
- ❑ Removal of manure, soiled areas, and debris from the pen
- ❑ Grooming of the livestock project
- ❑ Exercise of the livestock project
- ❑ Monitor the well-being of the livestock project
- ❑ Clean feed areas, alley ways, exercise areas (arena), wash racks, and grooming areas after each use

- ❑ Return all equipment to its proper storage place

Feed Areas: Each student will be provided with a space to utilize as a feed area. It is expected that the student keep their feed area clean, organized (free from clutter), and secure (locked). The Lanier Agriscience Program is not responsible for theft or damage of student property. All feed areas are subject to inspection at any time and combination codes or keys must be provided if requested by the supervising teacher.

Medications / Additives: It is prohibited to administer any type of off-label or extra-label vaccine, medication, spray, feed additive or other substance internally or externally to any livestock project without veterinarian approval and awareness of the supervising teacher. All established withdrawal times for any administered product must be strictly followed. Livestock exhibitors are prohibited from storing medications at the LAP facility.

Use of Livestock Equipment: Arrangements must be made prior to the use of any livestock equipment belonging to the Agriscience Program. Any equipment lost, stolen, or destroyed while in the possession of a student or parent will be replaced at their expense. Use of livestock trailers and livestock transport cages may only be granted to parents that assist the LAP staff in transporting livestock to designated events. Parents must have completed a Department of Public Safety background check with Austin ISD and provide proof of insurance to cover any damages that may occur while using a livestock trailer.

Disposition of Livestock: All livestock must be removed from the LAP Complex within two weeks from the end of the feeding period or per the guidelines set by the supervising teacher. All poultry will be processed after the show unless otherwise specified by the feeder. The feeder is responsible for all costs incurred for the processing of their poultry. The processed birds must be picked up from the school on the designated day or the processed birds become property of the Agriscience Magnet Program.

Non-Returning Students: Graduating seniors and/or students not intending to feed a livestock project for the following school year must remove all personal belongings (feed, storage containers, etc.) from the LAP Complex within two weeks from the last livestock show that they participated in. Failure to comply will result in the forfeiture of personal belongings to the Agriscience Program and the student may be charged for the removal of the items.

Removal of Livestock: The Agriscience Program reserves the right to remove any animal from the complex if any one of the following conditions exists:

- ❑ Animal abuse or neglect in any form.
- ❑ Diseased or infected animals.
- ❑ Animals that are unsafe to handle.
- ❑ Students failing to observe rules.
- ❑ Animals not being fed for show purposes.

- ❑ Student is no longer involved in the program.
- ❑ Failure to pay outstanding balances.

Due Process for Removal of Livestock: The following process will be used if any conditions listed above warrant so:

1. Teacher / Student conference (2 Warnings)
2. Teacher / Student / Parent conference. (3rd Warning)
3. Teacher / Student / Parent / Administrator Conference (4th Warning)
4. Removal of livestock from the complex at the student's expense (5th Offense)

Livestock Surgical Procedures: At times it may be necessary to perform surgical procedures on livestock. Whenever possible, a veterinarian will be used to perform the procedures. However, regardless of who does the procedure, the student and parent must realize there is always the possibility for complications. The owner must accept all risk of illness or death of the livestock project. Any animals located at the LAP complex are subject to be used for educational purposes, this means that with the guidance of a supervised agricultural science teacher animals may be administered shots to, or anything else that can be used for educational purposes.

Removal of Deceased Livestock: Any swine, sheep, or goat projects that die while on the complex during the feeding period, will be removed by a professional rendering company. The cost of this removal will be the responsibility of the student.

Prohibited Practices: The following practices will not be allowed by students, parents, or guests to the LAP Complex:

- ❑ The use of electrical shock devices
- ❑ The use of any motorized vehicle to exercise livestock projects

8. **Invoices for Payment**

Students will be invoiced from the FFA chapter for expenses incurred for their livestock project or specialty animal during the feeding period. Invoices will be issued periodically and it is expected to be reconciled within thirty days from the invoice date.

Livestock feed must be paid for in full when receiving the feed. The Lanier FFA cannot extend credit to individuals.

9. **Additional Duties**

The safety, sanitation, and appearance of the LAP Complex are a priority. Students may be assigned additional duties on specific days. These activities will be coordinated through the supervising teacher. **Those students who do not cooperate must remove their livestock projects from the complex.**

10. **Security**

The LAP Complex is supervised by the agricultural science teachers, high school administration, and Austin ISD Police Department by physical monitoring and through the use of video surveillance and an alarm system. It is the responsibility of all

participants to conduct themselves in a proper manner and to report any security concerns to any of the above parties immediately. Access to the LAP Complex is only available between the hours of 6:00 am and 9:00 pm daily.

11. **No-Grace Period Policy**

The Lanier FFA will not recognize the holiday “grace” periods during the Christmas or Spring Break school holidays. This policy enhancement is (1) allowed by the UIL rules, (2) requested by the LAP staff, (3) fully supported by the administration of the Austin ISD, and (4) complementary to our program.

This policy applies to all Lanier FFA activities during these two holiday periods. Any student or parent not in agreement with this policy must remove the student’s livestock project from the LAP Complex and make plans to exhibit under another governing body.



2015 – 2016 Livestock Feeder's Contract

By signing this document, the student and parent / legal guardian agree to the following terms:

Student: (Printed Name) _____

I agree to abide by the rules and guidelines set forth in the "LAP Complex Rules and Livestock Feeding Guidelines" that I have received, read, understood, and signed. I agree to pay all relevant fees associated with the expense and maintenance of my livestock project. I agree to conduct myself in a responsible manner at all times as a member of the Lanier FFA. I understand that failure to comply with these criteria may result in forfeiting my privilege to participate in the livestock feeding program or specialty animal project at the LAP Complex.

Parent / Legal Guardian: (Printed Name) _____

I agree to abide by the rules and guidelines set forth in the "LAP Complex Rules and Livestock Feeding Guidelines" that I have received, read, understood, and signed. I agree to pay all relevant fees associated with the expense and maintenance of my student's livestock project. I agree to indemnify the Austin ISD, school district employees, and its volunteers of liability for any injury that my student, my guests, or I may sustain by participation in activities at the LAP Complex. I agree to monitor my student for compliance with the "LAP Complex Rules and Livestock Feeding Guidelines". I understand that failure by my student to comply with these criteria may result in forfeiting their privilege to participate in the livestock feeding program or specialty animal project at the LAP Complex.

This document is binding and non-negotiable.

Signature of Student	Date
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Signature of Parent / Legal Guardian	Date
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Signature of Supervising Teacher	Date
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The original contract is to stay on file with the LAP office and the student is to receive a copy of the contract.